



**BISHOPSTON, COTHAM AND REDLAND
NEIGHBOURHOOD COMMITTEE
7PM MONDAY 21ST JANUARY 2013
AT REDLAND GREEN SCHOOL (CLAREMONT HALL)
REDLAND COURT ROAD, BRISTOL, BS6 7EH**

PRESENT:

Ward Councillors

Councillors Knott (in the Chair for the Neighbourhood Committee items) and Willingham (Bishopston Ward)
Councillor Negus (Cotham Ward)
Councillor Hance and Townsend (Redland Ward)

Members of the Partnership

Alison Bromilow, Redland and Cotham Amenities Society
Nick Clark, Local Resident
Jenny Hoadley, The Bishopston Society
Liz Kew, Local Resident
Clive Stevens, Redland and Cotham Amenities Society (in the Chair for the Neighbourhood Partnership items)
Hamish Wills, Sustainable Redland

Bristol City Council Officers

Terry Bullock, Highways and Traffic Manager
Andrew McGrath, Area Co-ordinator
Lucy Fleming, Democratic Services Officer

1. WELCOME, INTRODUCTIONS AND APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Harrison.

2. MINUTES - BISHOPSTON, COTHAM AND REDLAND NEIGHBOURHOOD PARTNERSHIP – 22ND OCTOBER 2012 AND THE NEIGHBOURHOOD COMMITTEE HELD ON 20TH NOVEMBER 2012

2.1 The minutes were agreed to be a correct record.

2.2 It was noted that the receipts for £3K in relation to works conducted by Friends of Horfield Common for toilets at the Ardagh had recently been submitted. Discussions regarding reimbursement would shortly commence with the Parks department.

ACTION: ANDREW MCGRATH

AGREED - The minutes from the meetings on 22nd October and 20th November 2012 were agreed to be a correct record.

3. DECLARATIONS OF INTEREST

The following declarations of interest were received in relation to the Wellbeing Grants applications that would be considered at agenda item no. 6;

- Alison Bromilow - member of the Redland and Cotham Amenities Society.
- Councillor Hance - children at Sefton Park Infant and Junior School and the 63rd Bristol Scouts, Sefton Park. Also a member of Friends of St Andrew Park.
- Jenny Hoadley - member of the Horfield Organic Community Orchard.
- Liz Kew - member of the Bishopston, Cotham and Redland Neighbourhood Partnership (BCR NP) Street Scene Group.
- Clive Stevens - daughter at Redland Green School and he was a member of the Westbury Parks Foxes (the dads' section). Also a member of the Redland and Cotham Amenities Society.
- Councillor Townsend - governor at Redland Green School.
- Councillor Willingham - member of BCR NP Street Scene Group.

4. PUBLIC FORUM

4.1 The NP received 6 items of public forum business, copies of which are available in the minute book.

4.2 Members considered the statement from Dr John Tarlton in relation to the request to support a Tree Planting Programme on Redland Green, noting that NPs were only permitted to support one Tree Planting Programme in their area per year because of cost implications. The NP expressed some concern about the consultation arrangements for the proposed Tree Planting Programme and agreed that Clive Stevens would write to Dr Tarlton to ask for additional details. Members planned to undertake further discussion at their next informal meeting.

ACTION: CLIVE STEVENS

4.3 The NP received 4 public forum statements in relation to Residents' Parking Schemes and agreed to consider the points raised in conjunction with agenda item no. 5.

4.4 Members noted the public forum statement from Clive Stevens regarding public liability insurance and were provided with a tabled response from Di Robinson, Service Director Neighbourhoods and Communities. It was agreed that Clive Stevens would respond to Di Robinson to thank her for the information and request that she continue her efforts to resolve the issue.

ACTION: CLIVE STEVENS

5. RESIDENTS' PARKING SCHEMES

5.1 The Partnership received a report from the Area Co-ordinator (agenda item no. 5) relating to Residents' Parking Schemes. Terry Bullock, Highways and Traffic Manager, introduced the item, commenting as follows;

- The first round of consultation in relation to Residents' Parking Schemes (RPSs) had taken place in 2008 when views had been mixed. Of those areas being considered, the only scheme that went ahead was based in Kingsdown because there was inadequate support elsewhere. Since that time interest in other areas had been increasing.

- There was some frustration from residents living near to the existing Kingsdown and Cotham South RPSs because streets within the designated zone were often empty, but there was insufficient parking elsewhere. The problem had been exacerbated because of poor take up of the scheme which resulted in residents (who had opted out of the RPS) and commuters competing for parking spaces.
- Other RPSs were planned and the south side of Cotham ward had commenced its RPS in early December 2012. The possibility of adding a further scheme in Redcliffe was also being explored.
- Officers recognised that it was sometimes necessary to tweak schemes following implementation so were committed to conducting follow up consultation after 6 months.
- Before further works could proceed the newly elected Mayor would need to give his approval. If he were in favour of additional schemes work would take place to ascertain which roads were eligible for inclusion.

5.2 The Partnership considered the information provided and asked for additional details in a number of areas. The Chair also permitted members of the public to join the debate. The following is a summary of the salient points;

- It was hoped that in the longer term the 'circle' of residential areas surrounding the city centre could all be subject to an RPS, which would prevent displacement parking and encourage commuters to use other methods of transport. Officers accepted that a more logical approach to rolling out the schemes across the city should be adopted.
- The RPSs currently being progressed were based in St Pauls, Easton and St Phillips.
- Roads selected for the RPS in Kingsdown had been selected following feedback from local residents. In hindsight it would have been more logical if the scheme had focused on areas near to the main roads. At implementation approximately 50% of residents opted to participate.
- Calls for a RPS would always exist in the streets next to an existing scheme because of displaced parking.
- There was significant demand for a RPS in Redland ward, so the project should be implemented as soon as possible. If the Mayor were in agreement officers would

shortly commence work on the scheme. The ward Councillors offered to assist with the consultation if required.

- Officers had conducted research regarding the registered addresses of cars parked near to the RPS zones and approximately 40% lived outside the area (i.e. were likely to be commuters).
- Consideration should be given to the times and days that would apply for residents' parking permits. Currently they operated from 9am to 5pm Monday to Friday but take up could be improved if the permits were extended to 7 days a week.
- It was suggested that a full review should take place after 2 years and if a RPS was unpopular with residents there should be the option for it to be taken away. In response to this Terry Bullock advised that it was unlikely that an existing scheme would be removed.
- Members were disappointed that consultation exercises regarding planned schemes had not been extended to include those living directly outside the relevant area since those residents could experience significant inconvenience.
- Residents had to meet certain eligibility criteria to qualify for inclusion in the RPS. For example, each vehicle must be registered to a house in the designated zone (which deterred students) and each property could have a maximum of 3 permits.
- The option of limiting commuter parking in residential areas by adding a 1-hour restriction during the middle of the day had been successful in some cities, including London. However, within Bristol the initiative was not being progressed because (officers said) there were insufficient traffic wardens to deal with enforcement.
- The Cotham Neighbourhood Forum meeting at 7pm on 14th February 2013 would give further consideration to RPSs and all were welcome. The meeting would take place at Charnwood House.

5.3 It was agreed that Members would be provided with a further update regarding RPSs as soon as possible, which would specifically include the intentions of the Mayor in respect of additional schemes, and a map/timetable for forthcoming projects.

ACTION: TERRY BULLOCK

AGREED - that the report be noted and that the NP be provided with a further update detailing the intentions of the Mayor with regard to additional schemes, and a map/timetable for forthcoming projects.

6. WELLBEING REPORT

6.1 As the Wellbeing report included spending decisions that could only be made by the Neighbourhood Committee (NC) Councillor Knott took the Chair for the item.

6.2 The Partnership received a report from the Chair of the Grants Task Group. Prior to the meeting the Board received an addendum to the report providing revised grants recommendations, which had been made following discussion of the proposals at an informal meeting of the NP. A copy of the addendum was available in the minute book and also on the City Council's website at the following link;

[Committee Papers](#)

6.3 The NC considered each of the applications in turn, asking for an explanation where the recommendation had been amended within the addendum. The discussion and voting was follows;

- a) *Horfield and District Allotment Association*
Build 2 accessible pond-dipping forms over community pond.

Councillor Willingham moved the recommendation that £500 be provided and was seconded by Councillor Negus. There was unanimous support.

- b) *Sefton Park Scorpions Football Club*
Set-up costs for children's football club to include cost of pitch hire, coaches etc.

Members noted that the recommended contribution had been reduced from £6,900 to £1,360 because the organisation's current lease would not expire for another 12 months. The Grants Task Group thought it was appropriate that the NC meet the cost of the lease for the subsequent 3 years, but that this be paid a year at a time.

Councillor Townsend moved the recommendation that £1360 be provided and was seconded by Councillor Hance. There was unanimous support.

- c) *Pied Piper Pre-school Play group*
Improve an outside space to provide outside play area.

Councillor Willingham moved the recommendation that £490 be provided and was seconded by Councillor Negus. There was unanimous support.

- d) *Redland and Cotham Amenities Society (RCAS)*
Cotham Gardens Play Equipment.

The NP was advised that the initial recommendation had been increased from £4K to £7,842 because clarification had been sought which confirmed that the original play equipment had been provided by RCAS. Bristol City Council would take responsibility for maintaining adopted play equipment in the future, but there was no budget for replacing damaged items. RCAS would seek alternative funding to meet the cost of reinstating the wall and repairing the seating surround because those aspects did not meet BCR NP's Wellbeing grants criteria.

Councillor Willingham moved the recommendation that £7,842 be provided and was seconded by Councillor Negus. There was unanimous support.

- e) *Horfield Organic Community Orchard*
Development of a small garden orchard as demonstration plot.

Councillor Willingham moved the recommendation that £1100 be provided and was seconded by Councillor Knott. There was unanimous support.

- f) *Redland Green School*
Young People's Project to raise engagement with young people through a website to encourage consultation.

Members were advised that the application had been subject to in-depth discussions at the informal meeting.

There had been a divergence of views regarding whether the project could be pursued without the full amount, and also concerns about funding curriculum based activities. In view of this the recommendation had been revised from £1K to £450.

The NC revisited the issues raised at the informal meeting and after some discussion agreed that the project should be supported because the NP would benefit from engaging with young people and in return would obtain new ideas for consulting with the target group on future projects. Members were not, however, willing to fund more than £1K suggesting that the remaining £450 be sought from an alternative source such as the Communications and Engagement Sub-Group or the Parents' Association.

Councillor Negus moved that £1K be provided on the understanding that if the other £450 required could not be raised the £1K would be returned to the NC. He was seconded by Councillor Hance. There was unanimous support.

- g) *Phoenix Films Bristol*
Young children's film making project and public event in St Andrews Park.

Councillor Hance moved the recommendation that £1890 be provided and was seconded by Councillor Willingham. There was unanimous support.

- h) *Ashley Down School PTFA*
Purchase of musical instruments to enable all key stage 2 children to learn an instrument.

Councillor Willingham moved the recommendation that £500 be provided and was seconded by Councillor Knott. There was unanimous support.

- i) *Ashley Down School PTFA Infants School*
Costs to help run and purchase equipment for school's Gardening Club.

Councillor Willingham moved the recommendation that £180 be provided and was seconded by Councillor Knott. There was unanimous support.

- j) *BCR NP Street Scene Group*
Reduce illegal fly posting by coating surfaces with anti-graffiti coating.

Councillor Willingham asked for it to be recorded that the scheme would also benefit residents in Redland ward. He went on to move the recommendation that £2K be provided and was seconded by Councillor Townsend. There was unanimous support.

- k) *Gloucester Road Traders' Association*
Collection boxes to encourage donations for hanging baskets on Gloucester Road.

Councillor Willingham moved the recommendation that £500 be provided and was seconded by Councillor Townsend. There was unanimous support.

- l) *Friends of St Andrew's Park*
Drama and performance events in St Andrew's Park.

Councillor Hance moved the recommendation that £4K be provided and was seconded by Councillor Willingham. There was unanimous support.

- m) *63rd Bristol Scouts Sefton Park*
Costs for preparing for the new build of the scout hut, e.g. architects fees, legal fees etc.

Councillor Willingham moved the recommendation that £300 be provided and was seconded by Councillor Hance. There was unanimous support.

- n) *Westbury Park Foxes Junior Football Club*
Football kit and coaches costs for junior football team

Councillor Willingham moved the recommendation that £670 be provided and was seconded by Councillor Knott. There was unanimous support.

- o) *Bristol Rovers Football in the Community*
'Extra time': a weekly club for local older people (including those with dementia) to take part in social and physical activity.

Councillor Knott moved the recommendation that £1670 be provided and was seconded by Councillor Hance. On being put to the vote 4 Members were in favour and there was 1 abstention.

- p) *BCR NP Street Trees*
Plant 8 high impact street trees in BCR area.

Members were advised that the recommendation had been increased from £4,400 to £4,630.64 because that would be just enough combined with other sources of funds to plant 6 new street trees.

Councillor Knott moved the recommendation that £4,630.64 be provided and was seconded by Councillor Hance. There was unanimous support.

- q) *Metford Rd Allotment Assoc: Community Orchard site*
Replace old steps on sloping site to improve access and safety

Councillor Townsend moved the recommendation that £1,725 be provided and was seconded by Councillor Hance. There was unanimous support.

6.4 The Committee went on to consider part 2 of the report detailing the suggestions of the Grants Task Group in relation to those organisations that were not recommended for funding. Details as follows;

- a) *Tango West*
Under floor heating for the community hall.
- b) *Redland and Cotham Amenities Society*
Repainting of Cotham Garden railings.
- c) *Redland and Cotham Amenities Association*
Provision of 2 dog waste bins.
- d) *Friends of St Andrews Park*
Improve access to wild life pond.
- e) *Carers' Support Centre*
Workshops for carers to improve the support they receive

6.5 Councillor Knott moved the recommendation that the aforementioned applications be rejected and was seconded by Councillor Hance. On being put to the vote there was unanimous support.

6.6 The Committee proceeded to section 3 of the report, which was requiring a decision in principle to provide full or part funding in the future, providing that that the Area Co-ordinator helped re-vamp the applications. In response to a query Members received confirmation that The Ardagh Toddler Group was based within the BCR NP area. Details of the applications were as follows;

- a) *Gloucester Road Traders' Association*
Short term admin support to assist the BID and other activities.
- b) *St Andrews Park Bowling Club*
Improvements to boundary within the Park.
- c) *Ardagh Toddler Group*
Renovation of changing room to accommodate babies group and disabled children's playgroup.

6.7 Councillor Knott moved that each of the aforementioned applications be progressed with the assistance of the Area Co-ordinator (without prejudice) and that a full proposal be brought back for consideration by the Neighbourhood Committee in due course. He was seconded by Councillor Willingham. On being put to the vote there was unanimous support.

6.8 The Committee progressed to section 4 of the report. Councillor Knott moved that the revised APE application for after school play sessions on Horfield Common be accepted in order to release funding already committed at the Neighbourhood Partnership meeting on June 18th 2012. He was seconded by Councillor Townsend.

6.9 As the remaining recommendations within the report were not spending decisions Clive Stevens took the Chair.

6.10 The NP considered whether there should be any changes to the grants criteria for 2013/14, as set out within section 5 of the report. During the associated discussion the following comments were made;

- The grants criteria should continue unchanged for the time being when assessing applications from community groups, but with the proviso that they could be reviewed at any point in the future.
- The NP's informal meeting on 19th February 2013 should include discussion of the options for using Wellbeing funding to support more strategic projects.
- It was agreed that the NP be provided with a full breakdown of how the Wellbeing funding had been allocated to date, including the amounts given by age and geographical location. The information should be made available prior to the informal meeting on 19th February 2013.

ACTION: ANDREW MCGRATH/JENNY HOADLEY

6.11 Members went on to agree that the grants deadlines for 2013/14 be approved unchanged.

6.12 Jenny Hoadley was thanked for her continued support of the Grants Task Group. Clive Stevens took the Chair.

RESOLVED

1. That the following funding be allocated from the Wellbeing budget;

- a) Horfield and District Allotment Association - £500
- b) Sefton Park Scorpions Football Club - £1360
- c) Pied Piper Pre-school Play Group – £490
- d) Redland and Cotham Amenities Society - £7,842
- e) Horfield Organic Community Orchard - £1100
- f) Redland Green School - £1K
- g) Phoenix Films Bristol - £1890
- h) Ashley Down School PTFA - £500
- i) Ashley Down School PTFA Infants School - £180
- j) BCR NP Street Scene Group - £2K
- k) Gloucester Road Traders Association – £500
- l) Friends of St Andrew's Park - £4K
- m) 63rd Bristol Scouts Sefton Park - £300
- n) Westbury Park Foxes Junior Football Club - £670
- o) Bristol Rovers Football in the Community - £1670
- p) BCR NP Street Trees – £4,630.64

- q) Metford Rd Allotment Association: Community Orchard Site - £1,725

RESOLVED

2. That the following applications for Wellbeing funding be rejected;

- a) Tango West
- b) Redland and Cotham Amenities Society
- c) Redland and Cotham Amenities Association
- d) Friends of St Andrews Park
- e) Carers Support Centre

RESOLVED

3. That the Area Co-ordinator work with each of the following organisations to further their applications, and that full proposals be brought back for consideration by the Neighbourhood Committee (without prejudice) in due course;

- a) Gloucester Rd Traders Association
- b) St Andrews Park Bowling Club
- c) Ardagh Toddler Group

RESOLVED

4. That the revised APE application for after school play sessions on Horfield Common be accepted in order to release funding already committed at the Neighbourhood Partnership meeting on June 18th 2012.

AGREED

5. That the current grant criteria be unchanged for 2013/4, but that this be subject to review at any time; and

6. That the grant deadlines for 2013/4 be;

- **May 1st 2013 for grants to be agreed at the Neighbourhood Partnership meeting on June 24th 2013**

- **September 6th 2013 for grants to be agreed at the Neighbourhood Partnership meeting on October 14th 2013.**

7. GLOUCESTER ROAD AND STREET CHAMPION UPDATES

7.1 The Partnership received a report of the Area Co-ordinator (Agenda item no. 7) providing Gloucester Road and Street Champion updates.

7.2 During the debate regarding the information provided within the report the following comments were made;

- It was noted that the references to A1 and A0 conditions on page 37 of the report were incorrect and should be replaced with AD01 and AD02.
- Members were advised of an inaccuracy on page 38 of the report because Liz Kew had raised the need for a Volunteer Public Liability Policy with Councillor Poultney in November 2011, not 2012 as stated.
- Liz Kew had prepared estimates of the number of properties that had been cleared of graffiti but there could be other incidences that she had not been made aware of.

7.3 The NP expressed thanks to Liz Kew for the clarity of her report and also her continued efforts supporting the Gloucester Road Street Scene Task Group.

7.4 As the report included a spending decision that could only be made by the Neighbourhood Committee Councillor Knott took the Chair. Councillor Knott moved the recommendation in respect of allocating £550 of Clean and Green funding and was seconded by Councillor Townsend.

7.5 On being put to the vote there was unanimous support. It was therefore resolved that funding be allocated for two sessions of Community Pay Back (£200) and paint and sundries (£350) to enable completion of;

- Cotham ward – Redland Road to Elm Road, a maintained lane, which is a walk to school route for the new primary school site at the old police station; and

- Redland ward – Rear of Cheltenham Road shop (Cromwell Road/North Road).

7.6 The NP were advised that the Clean and Green funding was a one off budget that would not be renewed in future years. In view of this it was agreed that Clive Stevens would meet Liz Kew to discuss the sustainability of Clean and Green projects.

ACTION: CLIVE STEVENS/LIZ KEW

RESOLVED - that funding be allocated for;

Two sessions of Community Pay Back (£200) and paint and sundries (£350) for the following projects;

- Cotham ward – Redland Road to Elm Road, a maintained lane, which is a walk to school route for the new primary school site at the old police station; and
- Redland ward – rear of Cheltenham Road shop (Cromwell Road/North Road).

8. AREA CO-ORDINATOR'S REPORT

8.1 The Partnership received a report of the Area Co-ordinator (Agenda item no. 8). Clive Stevens reminded Members of the timetable regarding roll out of 20 Mile Per our (MPH) Zones, as detailed on page 57 of the report. The Area Co-ordinator confirmed that the Mayor would be making a decision regarding the future of 20 MPH zones at a meeting on Wednesday 23rd January 2013 and he would report back the findings in due course.

ACTION: ANDREW MCGRATH

8.2 Due to time constraints the Committee proceeded to the spending decision. Councillor Negus moved that £4,599.36 of S106 funding be allocated for tree replacement in the vicinity of the new office development at the top of Redland Hill and was seconded by Councillor Townsend. On being put to the vote there was unanimous support.

8.3 The Chair was handed back to Clive Stevens.

RESOLVED -

That £4,599.36 of S106 funding be allocated for tree replacement in the vicinity of the new office development at the top of Redland Hill

9. COMMUNICATIONS AND ENGAGEMENT GROUP PROPOSALS

9.1 The Partnership considered a report of the Communications and Engagement Group Chair Person.

9.2 Members agreed to support the proposal outlined in agenda item no. 9A suggesting changes to the format of the Neighbourhood Forum meetings. It was agreed that this be trialled for a 1-year period and that further discussions regarding the practicalities would take place at the NP's next informal meeting.

9.3 The NP went on to consider the plans for 'My Neighbourhood Week' that would take place in May 2013 (as outlined in the report to accompany agenda item no. 9B). There was concern that the project would require a lot of additional time from members of the NP, although the aspiration would be to link events that were already planned. Activities during the week could include; a 'super forum', Whiteladies Road Farmers' Market, tree planting and improving the street scene. Members agreed to support the proposal in principle.

9.4 The Area Co-ordinator confirmed that the Communications and Engagement Sub-Group had spent very little of the £1K budget for 2012/13. The balance would be carried over into the next municipal year and a further £1K for 2013/14 would also be available. It was agreed that Andrew McGrath would clarify the exact details in relation to the remaining funding and report back in due course.

ACTION: ANDREW MCGRATH

9.5 The NP agreed that the Area Co-ordinator would submit an application for Community Festival Funding by the

deadline of 8th February 2013. One Member suggested that a street party be organised.

ACTION: ANDREW MCGRATH

9.6 Alice Darley and Nick Clark were thanked for their work supporting the Communications and Engagement Sub-Group.

AGREED -

- 1. That the suggested changes to Neighbourhood Forum meetings be trialled for 1 year; and**
- 2. That support in principle be given to the 'My Neighbourhood Week.'**

10. COMMUNITY ORGANISATIONS UPDATES

10.1 The update reports from community organisations were noted.

10.2 Members were reminded that the local Neighbourhood Watch were seeking a seat on the NP.

AGREED - that the update reports from community organisations be noted.

11. DATE OF NEXT MEETING

It was confirmed that the next meeting of the Bishopston, Cotham and Redland Neighbourhood Partnership take place on Monday 25th March 2013.

(The meeting ended at 9.45pm)

CHAIR